

Actor Requirements

The Addams Family

1. I will arrive and sign in with the **Stage Manager** 10 minutes prior to all rehearsals and calls and to be picked up/leave from all rehearsals/performances within 15 minutes of their conclusion. Failure to be picked up on time will result in not being selected for future productions and/or removal from the current production.
2. ***I will not leave the rehearsal area for any reason without permission from Mr. Stephens. This includes but is not limited to leaving school to get food, etc...***
3. I will not miss any rehearsals, performances, photo calls, or STRIKE. I will be available for any brush-up/understudy rehearsals if given at least one week notice by Mr. Stephens. **I also understand that if a conflict arises after the cast list has been posted (for any reason) I must submit the conflict in writing to Mr. Stephens at least 1 week in advance for prior approval. Sooner is better!**
4. I will go back stage immediately following the performance and then meet/greet family/friends in the Great Hall. **Family/Friends must remain in the house or lobby. Under no circumstances should they be invited backstage or into the dressing rooms.**
5. I will (a) not cut, color, or alter my hairstyle after being cast, without prior consent from the director; (b) at director's request, I will alter my hair color and style for the production, so long as requested coloring/style is acceptable in business/social/school settings; (c) provide my own makeup and maintain my appearance as agreed upon with the director/costume designer.
6. I **will not** talk backstage. I will bring homework to work on if I am not needed instead. *Furthermore, I will turn off my cell phone prior to rehearsal/performance and leave it with the Stage Managers unless on a break or the end of rehearsal/performance.* Failure to do so will result in a warning with consequences (i.e. houses, pushups, etc...). If the behavior continues a second time, you may be asked to leave rehearsal, and possibly even be removed from the cast.
7. I will write all my blocking in my script/music in pencil as it is assigned, and I will correct it as needed. I will have all of my lines and blocking memorized on or before the "off book" date **Act I (12/2/19) & Act II (1/9/20)**. I will complete **all homework** as assigned and turn it in at the **beginning** of the rehearsal it is due. If I fail to bring my homework to rehearsal I may not attend rehearsals until I am current on all homework, even if it has been assigned in my absence. **Any absences will be counted unexcused.**
8. **I understand that this production will require me to memorize lines, music, and choreography for a full length production.** If I do not memorize my lines/choreography by the off-book dates, I may be removed from the cast.
9. If I am suspended from school I cannot attend rehearsal and I may be removed from the production. If I receive ISS I may not be able to attend rehearsal. Any excessive disciplinary problems during school or during rehearsals/performances may result in my immediate removal from the production at the discretion of Mr. Stephens. If I am absent for any reason other than a pre-approved conflict it will be counted as an unexcused absence (this includes illness, last minute conflicts, etc.). If you will not be at rehearsal, you or your parent must contact Mr. Stephens directly, via email, telephone, writing, or in person. **Do not ask another student to text/tell Mr. Stephens you will not be at rehearsal.** If I am absent for any reason, I still need to makeup any homework I have missed. **Typically, if I am well enough to be at school, I am well enough to be at rehearsal.** I also understand that after my 2nd unexcused absence I will be on probation. After my 3rd unexcused absence I will be removed from the production. Furthermore, if I am more than **10 minutes late to a rehearsal this will be counted as an unexcused absence.**

10. **I understand that there is a participation fee of \$150 to participate in this production. There is also a \$20 libretto book fee. Stage Makeup is required at an additional cost: \$22 for a student kit, and \$68 for a professional kit. I will participate in fundraisers to cover this fee or I will pay for this out of pocket. I also understand that I am required to pre-sell a minimum number of 10 tickets to participate. If I fail to pre-sell tickets or provide my activity fee, I will be removed from the cast and may not be able to audition for future productions.**
11. *Mr. Stephens is the only **DIRECTOR**, Mr. Kuhlken is the only **MUSICAL DIRECTOR**, and Mrs. Brackin is the only **CHOREOGRAPHER**. Having said this I will not give other cast/crew members notes, direction or suggestions. I **WILL** tell Mr. Stephens if I have any suggestions or concerns on an individual basis **AFTER rehearsal/notes** instead.*
12. During notes and rehearsals, I will not talk to other cast/crew members or be on my phone while the Director is speaking.
13. I **WILL** tell cast/crew members what a good job they are doing! I will be **respectful** to the **Stage Manager, Assistant Stage Manager, Tech Crew** and anyone else working backstage in the production including, but not limited to, parents/community volunteers.
14. Rehearsals are **closed rehearsals**. I will not invite any guests to the rehearsals without prior (1 week) permission from Mr. Stephens.
15. I will keep up with all classroom assignments and I will maintain a passing grade in all my classes. I will be respectful to my teachers and fellow students, and I will not be referred to the administrators for discipline problems. I will comply with all the policies of the DCHS student handbook.
16. I give the DCHS Theatre Department/DCHS Theatre Guild permission to post photographs of (myself/child) in current/past productions on the Douglas County High School Website, the Troupe #2680 ITS Instagram page, and any other website/social media that is affiliated with DCHS Theatre for the promotion of the organization.

I will adhere to the above requirements. If I fail to follow them, my actions will result in consequences, which include “running houses”, push-ups, cleaning the theater, a discipline referral, removal from the cast, or being unable to participate in future productions.

Print Name _____

Date_____

Signature_____

Date_____

Parent
/Guardian Name _____

Date:_____

Parent
/Guardian Signature_____

Date:_____